



## APPLICANTS INFORMATION

CD.AP\_ApplicantsInformation  
Rev. 1.0 of 2025.10.01  
Use: *Public*

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Pursuant to and for the effects of which art. 13 of UE Regulation n.2016/679

Data Controller **Cadmos microsystem S.r.l.**  
Registered office in **Viale dei Colli Portuensi, 167 – 00151 Roma (RM)**  
Administrative office in **Via Emilio Segré, 1 – 00012 Guidonia (RM)s**  
P. Iva 02199250594  
E-mail [info@cadmos.it](mailto:info@cadmos.it)

The Data Controller has appointed a Privacy Contact whose address is as follows: [privacy@cadmos.it](mailto:privacy@cadmos.it)

The personal data you provide as part of the job selection interview are collected for the legitimate purposes set out below with an indication of the legal basis of reference and are processed in a lawful, fairness, transparent and limited manner.

<b>Purpose of Data processing</b>	1. Verification of professional skills meeting the company profile required for recruitment purposes, for the start of a work collaboration and/or selection of internship/job candidates through a fact-finding interviews. 2. Law Obligations		
<b>Legal Basis of processing</b>	Legal basis for processing personal data for the purposes referred to in points 1 and 2		
	1	Execution of pre-contractual measures taken at the data subject's request	
	2	Fulfillment of legal obligations	
<b>Personal Data Processed</b>	<i>Common Personal Data</i>	Personal Data	Name, surname, place and date of birth, age, gender, citizenship, tax identification number, autograph and/or digital signature
		Other Identification Data	Numero di telefono, indirizzo e-mail, indirizzo di residenza
		Personal Profile	Resume/CV data
	<i>Special Personal Data</i>	Belonging to protected categories in application of the current legislation (Law No. 68/99) regarding the placement of disabled people.	
<b>Duration of Data Processing</b>	Your personal data in both paper and electronic form, are kept throughout the duration of the selection and evaluation activities of your application for the job and/or open internship position.		
<b>Methods of Processing Personal Data</b>	Your personal data are processed by means of a manual process on paper and/or digital media.		



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<b>Processing Recipients</b>	<p>Authorized company employees – Uman Resources and Technical Areas.</p> <p>Your personal data are not subject to disclosure or transfer to third parties for different purposes other than those indicated.</p>
<b>Technical and Organizational Security Measures</b>	<p>The <b>technical and organizational security measures</b> employed in the processing of personal data are strictly related to the purposes of the processing itself and are aimed at ensuring the stability and ethical provision of the service, preventing unauthorized access, disclosure, alteration, or destruction of data, in compliance with applicable regulations.</p>
<b>Retention and Deletion</b>	<p>The personal data processed in electronic form are kept for the duration of the processing on company servers in the repository “recruiting” whose authorized access are only the staff of the Human Resources Selection Office.</p> <p>In the event of an opinion not in favour of your recruitment, personal data in paper and electronic form shall be destroyed and/or deleted subsequently and without delay at the end of the interview and after the outcome of the selection has been communicated.</p> <p>In the event that your profile is considered of interest but not suitable for the requested position, your personal data in the form of a curriculum vitae will be stored in electronic format for a further period of up to and no more than 12 months from the receipt of the CV and/or interview.</p>
<b>Transfer of Personal Data Abroad</b>	<p>Your personal data are not subject to transfer to countries outside the European Union although the use of a Data processor provider based outside the EU could result in their transfer.</p>
<b>Nature of Data Provision</b>	<p>The provision of personal data is <b>Optional</b>, but any initial refusal to provide the requested data or a subsequent revocation of consent may result solely in the Data Controller being unable to process your personal data and, consequently, unable to carry out the selection process, thus preventing your application from being considered.</p>
<b>Existence of an automated process with its operating logics</b>	<p>Your data are not profiled and are <b>not</b> subjected to decision-making by automated tools.</p> <p>Your personal data and interview results are subject to verification and assessment necessary for the purposes and context of the selection process: these activities are not carried out by means of automated tools.</p>

**Exercise of the  
Rights**

With regard to the same data, you may exercise the rights provided for by EU Regulation 2016/679 in Articles 15-22, 34 and 77.

Your requests may alternatively be sent to the address of the Privacy Contact [privacy@cadmos.it](mailto:privacy@cadmos.it)

- Art. 15 right of access to your personal data, to verify whether or not processing concerning you is in progress
- Art. 16 right of rectification, in respect of data deemed to be inaccurate
- Art. 17 right to erasure of personal data concerning you
- Art. 18 right to restriction of processing
- Art. 19 right to notification of the above required
- Art. 21 right to object to the processing of personal data
- Art. 22 right not to submit to decisions based solely on automated processing, including profiling
- Art. 34 of UE Regulation 2016/679: Cadmos microsystem S.r.l. provides the data subject "notification of a personal data breach" pursuant to art. 33, p.3 letter a)b)c)d) of EU Regulation 2016/679, in the manner described in the company procedure "MOP.Procedure\_Data Breach"
- Art. 77 right to lodge a complaint with a Supervisory Authority:  
Piazza Venezia, 11 – 00187 Roma  
Fax (+39) 06 69.67.73.785 – Telephone exchange: (+39) 06.696771  
E-mail <https://www.garanteprivacy.it/i-miei-diritti>